

Congregational Meeting. Faith Evangelical Presbyterian Church.

January 8th, 2017. Agenda.

Call to Order (Pastor Everhard)

QUORUM

Opening Prayer (Pastor Matthew)

Worship in Song

A. Approval of the 2016 Congregational Meeting Minutes (Attachment)

B. "The State of the Church" Report (Pastor Matthew Everhard)

Video Review

C. Introduction and Commissioning of Anthony Alonso and Family

D. Welcoming New Membership Class

E. Election of Church Officers (See procedure page attached)

2. Elder (2 positions): REPLACING: Jim Shelton, Paul Watler

Nominees for Class of 2019: Doug Dempsey, Michael Ray, William Webb

3. Deacon (3 positions): REPLACING: Merrell Whitman, Tom Brandhuber, Michael Ray

Nominees for Class of 2019: Jim Christy, Bill Dunlap, Jay Witherell, Sean Halliday, Michael Ray

F. Building Committee Report (Elder Mark Taylor)

G. Mission Committee Report (Elder Andy Black)

H. Financial Update and Presentation of Session's 2017 Budget. (Elder Mark Taylor)

I. Approval of Ministers' Salaries

J. Adjournment

2016 Minutes

Faith Evangelical Presbyterian Church

200 Mt. Fair Avenue, Brooksville, FL

January 10, 2016

Congregational Meeting

CALL TO ORDER: The meeting was called to order and opened with prayer by Pastor Matthew Everhard at 6:00 p.m.

QUORUM: It was noted by the Clerk of Session that a quorum was present. Attendance: 154

PURPOSE OF MEETING: Recognize and praise God for his providence in the ministries and endeavors of Faith Evangelical Presbyterian Church (FEPC) during the past year, and to seek His continued blessing on our worship and service for Him in the coming year.

WORSHIP IN SONG: The Praise Team lead a time of praise and worship in song.

DISCUSSION: Pastor Matthew Everhard moderated the discussion of the following agenda items.

A. Approval of the June 28,2015 Congregational Meeting Minutes:

On motion, the minutes were approved as presented. (Attachment 1)

B. "State of the Church": Pastor Matt presented "The State of the Church" report highlighting how blessed we are as a loving and cohesive Church Family. He was thankful that we have no major disagreements or conflicts within the family. Our increasing missions tradition, Bible based teaching and worship ministries, growing family, and strong stewardship and financial position were among the topics he noted. Pastor Matt made special mention of the Providence Church Plant having achieved all the steps required in becoming a Particular Church and will be so designated at the upcoming Presbytery of Florida, 77th Stated Meeting which will be hosted by FEPC in February. He also thanked Pastor Dave for his dedication, the Elders and Deacons, the Church Staff, the Kitchen and Meals team, Stephanie Sager, the Choir and Praise Team, the Audio-Visual Tech Team, Barbara Adams for work in the Meals Ministry, those staff the Nursery, and all those involved in the Teaching Ministry.

C. Welcoming of New Members: Pastor Matt introduced and welcomed the latest group of new members and their families. He then led them in affirmation of membership and prayer. The list of new members is at Attachment 2.

D. Election of Church Officers: Pastor Matt explained the church procedure used to identify willing and qualified nominees for the position of church officer. He presented the list of approved nominees for Elder and Deacons (Attachment 3), and asked for a motion to affirm the list as presented. Motion made and carried unanimously in the affirmative.

Nominees selected to the office of Deacon, drawn by lot , are: Bill Blair, Tom Brandhuber, John Kidd, and Chester Jones.

Nominees selected to the office of Elder, drawn by lot, are: Mario Abreu, and Neil Hosford.

Pastor Matt led in prayer of thanksgiving for the new appointed officers.

E: Mission Committee Report: Sharon Taylor reported on the successful completion of two Level II mission trips conducted by mission teams in 2015. The first trip was a journey to Seattle, Washington to minister and witness to the homeless. They also ministered to a number of immigrants from various

countries that have relocated to the Seattle area. The second trip was to Cherokee, North Carolina to minister to members living on the Cherokee Reservation. They worked alongside missionaries Scott and Ruth Hill. Both trips were blessings to both those that went on these missions as well as those they served and witnessed to.

Sharon spoke of FEPC's goal of encouraging all of the church family to become either Senders or Goers. The intent is for those who cannot actually go on trips to participate in some support role to send others. Sharon next presented plans for two new Level II trips coming up in 2016. Both trips will focus on service work rather than teaching and direct witnessing. The first will be a Men's only work trip to Montgomery, Alabama in April to support a local group called "House2House" which is a faith based mission program. The second trip will be a Women's only work trip to Cherokee, North Carolina to refurbish and decorate 30 small rustic cabins which will become part the mission ministry of the Hill family mentioned in the 2015 trip above. Plans are also in the works for a Level I and a Level III trip later this year.

F: Building Committee Report: Elder Mark Taylor reported on the progress of the Building Committee and proposed building project. He reported that architectural plans are now being prepared. Preliminary estimates are that the project cost could be in the \$500 thousand range. He stated the goal is to not assume any long range debt for the project. A Building Fund has already been established and Mark asked everyone to prayerfully consider contributing. He requested everyone to pray for God's direction in the project, it's funding, the permit process, and the actual construction.

G: Administrative Committee Report: Elder David Field presented an update on the search process for the Executive Pastor (XP) position and the formation of committees. For the XP position, the goal is to have a Search Committee (made up from church members) formed and active by April 2016. The specific search process may take between six and twelve months.

The Administration Committee has developed an initial list of committees along with their intended purpose(s). Several committees will hopefully be formed within the next two to four months. Some may take longer. These committees are the backbone of the goal towards a Member Driven/Member Involved Church. Once formed the Session will be looking for members with a calling or gift for the purpose of each committee to serve.

H: Financial Update and Presentation of the 2016 Church Budget: Elder Jim Shelton presented the 2016 Church Budget. He reminded everyone that the Session determines the Church Budget and presents it for the member information with the exception that Pastor Call must be approved by vote of the membership. He noted changes in staff pay, mission funding, and accounting changes.

I: Approval of Ministers' Salaries: At this time the Pastor's and their families were excused to present the funding for Pastor's Call which the membership must approve. After presenting the items of the call for both Pastors, the floor was opened for questions. There being no questions, a call for a motion to approve calls was requested. Motion to approve was made by Don Nelson and seconded by Dale MacKeown. Motion carried in the affirmative unanimously. The approved 2016 Church Budget is at Attachment 4.

ADJOURNMENT: Pastor Everhard entertained a motion for adjournment. Motion made and approved. Pastor Everhard closed the meeting with prayer at 7:15 p.m.

Faith Evangelical Presbyterian Church

200 Mt. Fair Avenue, Brooksville, FL

April 24, 2016

Congregational Meeting

CALL TO ORDER: The meeting was called to order and opened with prayer by Pastor Matthew Everhard at 12:05 p.m.

QUORUM: It was noted by the Clerk of Session that a quorum was present.

PURPOSE OF MEETING: Seek the Congregation's approval of Executive Pastor Search Committee, announce and present the newly appointed Director of Children's Ministry, and inform the Congregation of the progress of the Building Committee.

DISCUSSION: Pastor Matthew Everhard moderated the discussion of the following agenda items.

A. Approval of the Executive Pastor Search Committee: Pastor Matt explained the Sessions responsibility to select and nominate church members to set on the search committee in accordance with the EPC Book of Order. He also explained the responsibility of the Congregation to nominate different persons to the committee if so move, and to approve the committee by vote. The list of nominees and one alternate were presented and the floor was open for discussion and consideration of other nominees. There being neither discussion nor other nominees, Pastor Matt asked for a motion from the floor. Motion made by Don Nelson to accept the Session's list as members of the search committee, seconded by Dale MacKeown. Motion carried with none opposed. Committee members are: David Field, Doug Chorvat, Ruth Gibson, Sharon Taylor, Gayle Brooks, Dave Joyner, and Neil Hosford. Alternate is Moira Dempsey.

B. Introduction of New Director of Children's Ministry: Pastor Matt introduced Sharon Halliday as the new Director of Children's Ministry to the Congregation. He asked the Elders present at the meeting to come forward and pray for Sharon as she begins this ministry.

C. Building Committee Update: Mark Taylor presented a brief update of progress being made in planning the new building project. Primary plans have been received from the architect and progress is being made. Mark reminded everyone that much more must be done prior to actual construction. He asked the congregation to pray for God's direction and wisdom in all phases of the project.

ADJOURNMENT: Pastor Everhard entertained a motion for adjournment. Motion made by Barbara Adams and seconded by Jim Meier, motion approved. Pastor Everhard closed the meeting with prayer at 12:30 p.m.

ELECTION OF ELDERS AND DEACONS



The *Book of Order* for the EPC says, “*The congregation may nominate and elect its Ruling Elders and Deacons by any procedure it desires to establish... The congregation shall have the right to determine how many officers it will have, whether or not a system of rotation will be used, and the length of terms if rotation is chosen...*” (Book of Gov., S11-14). Faith Evangelical Presbyterian Church has outlined the following procedure:

A) All confirmed members shall have the right to nominate candidates for elder and deacon. A nomination form will be made available to the congregation.

B) The Session shall prayerfully review these nominations to ensure that nominees fit the biblical parameters as outlined in 1 Timothy 3:1-12 and Titus 1:5-9 for elder and deacon respectively.

C) Additionally, the current elders (Session) may *add* to the list of nominated men who fit the scriptural qualifications listed above. Due diligence shall be made to compare each man to the above Scriptures.

D) Nominated candidates – meeting Session approval – shall then be notified. Those inclined towards public office shall be asked to review our doctrinal standards in the Westminster Confession of Faith. Exceptions to the WCF shall be made in writing for Session review.

E) Candidates shall be interviewed personally by the Session (and in the case of nominees for deacons, the Deacon Board) in accordance with the EPC Book of Order, especially *Book of Government, 14-1, E: 1-11*.

F) A congregational meeting shall be called, whereupon nominees meeting all qualifications shall be named publicly. Should there be more than one candidate for any one open position, lots shall be drawn to determine the man selected for the term (cf. Acts 1:23-26).

G) An ordination/installation service shall be held to publicly install elders and deacons.

FAITH PRESBYTERIAN CHURCH 2017 BUDGET

Acct #	EXPENSES	2017 Budget	2016 Budget	2015 Budget
511000	ADMINISTRATIVE SERVICES			
511100	Pastoral Ministries			
511110	Senior Pastor Salary	\$50,760	\$48,260	\$44,000
511120	Senior Pastor Housing Allowance	\$22,684	\$22,684	\$22,684
511130	Senior Pastor Retirement Benefits (10%)	\$7,344	\$7,166	\$6,669
511140	Senior Pastor Insurance	\$13,512	\$12,765	\$11,555
511140	Dental & Vision = 67.21/month	\$807	\$882	\$833
511150	Senior Pastor Study/Book Allowance Reimbursement	\$500	\$500	\$1,500
511160	Senior Pastor Expenses Reimbursement	\$2,000	\$2,050	\$2,050
511180	Senior Pastor Continuing Education/Sabbatical	\$2,000	\$5,000	\$4,500
	Senior Pastor Total	\$99,607	\$99,307	\$93,791
511200	Associate Pastor Ministries (9 Months 2017)			
511210	Associate Pastor Salary	\$26,822	\$35,497	\$20,000
511240	Associate Pastor Insurance		\$0	\$12,780
511220	Associate Pastor Housing Allowance	\$6,438	\$8,520	\$8,520
511230	Associate Pastor Retirement (10% Salary)	\$3,326	\$4,473	\$2,852
511260	Associate Pastor Expense Reimbursement	\$1,500	\$500	\$500
511261	Associate Pastor Car Allowance	\$4,125	\$5,500	\$5,500
511262	Associate Pastor Book Allowance Reimbursement	\$0	\$0	\$250
	Associate Pastor Total	\$42,211	\$54,490	\$50,402
	Executive Ministry Director			
	Executive Ministry Director Salary	\$58,000	\$6,461	\$24,000
	Executive Ministry Director Insurance	\$2,186		
	Executive Ministry Director Retirement (10% Salary)	\$5,800		
	Executive Ministry Director Expenses	\$1,200	\$30,000	
	Executive Ministry Director Relocation Expense	\$2,900		
NEW	Executive Administrator Total	\$70,086	\$36,461	\$24,000
511270	Director of Youth			
511271	Director of Youth Salary	\$41,410	\$41,000	\$35,000
511272	Director of Youth Insurance	\$0	\$0	\$720
511273	Director of Youth Book Allowance Reimbursement	\$200	\$200	\$200
511274	Director of Youth Expense Reimbursement	\$800	\$800	\$800
511275	Director of Youth Retirement Benefits (10%)	\$4,141	\$4,172	\$3,500
511276	Director of Youth Seminary Expense (Moved to Outreach)		\$3,000	\$3,000
	Director of Youth Total	\$46,551	\$49,172	\$43,220
511280	Director of Children's Ministry			
511281	Director of Children's Ministry Salary	\$19,695	\$20,400	\$20,000
	Director of Nursery			
511288	Director of Nursery Salary	\$7,417	\$7,344	\$7,200
	Directors Children/Nursery Total	\$27,112	\$27,744	\$27,200

FAITH PRESBYTERIAN CHURCH 2017 BUDGET

511300	Support Staff			
511310	Finance Administrator Salary	\$30,906	\$30,600	\$30,000
511313	Administrative Assistant (<i>Increased to 30 hrs/wk</i>)	\$25,428	\$20,982	\$17,550
511320	Music Director Salary	\$19,958	\$19,760	\$19,000
511330	Organist	\$3,900	\$3,060	\$3,000
511340	Pianist	\$6,910	\$5,610	\$5,500
511370	Custodian Salary	\$14,835	\$14,688	\$24,500
511375	Custodial Seminary Expense (Moved to Outreach)		\$4,642	\$0
511371	Custodian Retirement [5%]	\$0	\$0	\$1,225
511372	Custodian Insurance	\$0	\$0	\$6,681
511380	Custodial Assistant (<i>Part Time</i>)	\$5,200	\$9,792	\$9,600
511410	Workman's Compensation Insurance	\$3,900	\$3,900	\$3,500
511430	Payroll Tax Expense (<i>FICA=7.65% employee wage</i>)	\$23,500	\$17,500	\$16,000
511431	Payroll Services - ADP fee	\$4,000	\$3,400	\$2,800
511432	Out of Pocket Medical	\$0	\$0	\$2,000
511433	Out of Pocket Medical (Greg Gunn)	\$0	\$0	\$2,000
	Support Staff Total	\$138,537	\$133,934	\$143,356
511500	Office Operations			
511510	Office Supplies	\$3,500	\$3,500	\$3,500
511520	Copier Purchases, Maintenance & Supplies	\$4,000	\$4,500	\$4,500
511525	Computers/Printers Purchases, Maintenance & Sup	\$4,000	\$4,000	\$4,000
511530	Mailing Expenses	\$1,500	\$1,500	\$1,500
511251	Legal / Attorney Fees	\$1,500	\$1,500	\$1,500
511570	Office Miscellaneous (EasyTithe & FDC Finance)	\$3,500	\$1,500	\$1,500
511580	Faith EPC Website	\$500	\$500	\$800
	Office Operations Total	\$18,500	\$17,000	\$17,300
512100	CHRISTIAN EDUCATION MINISTRIES			
512110	Literature (<i>Sunday School, Bible Studies</i>)	\$500	\$500	\$300
512120	Christian Education Supplies (<i>Not Literature</i>)	\$500	\$500	\$250
512130	Library	\$200	\$400	\$400
	Christian Education Ministries Total	\$1,200	\$1,400	\$950
512200	CHILDREN'S MINISTRIES			
512211	Children's Wednesday Programs	\$2,000	\$900	\$900
512213	Children's Church	\$200	\$800	\$500
512214	Vacation Bible School	\$2,800	\$1,900	\$1,700
512215	Children's Sunday School	\$300	\$900	\$600
	Children's Ministries Total	\$5,300	\$4,500	\$3,700
512200	CHILDREN'S MINISTRY NURSERY PROGRAM			
512212	Nursery Supplies	\$1,000	\$2,000	\$1,000
	Nursery Program Total	\$1,000	\$2,000	\$1,000
512200	YOUTH MINISTRIES			
512221	Youth Programs	\$3,000	\$5,000	\$1,900
512222	Youth Mission Trips	\$7,000	\$9,000	\$16,000

FAITH PRESBYTERIAN CHURCH 2017 BUDGET

512224	Youth Retreat Ministries	\$9,500	\$7,600	\$4,600
	Youth Ministries Total	\$19,500	\$21,600	\$22,500
512300	WORSHIP & MUSIC MINISTRIES			
512360	Praise Music	\$2,042	\$1,400	\$1,500
512320	Choir Supplies	\$3,410	\$3,100	\$3,000
512330	Handbell Supplies	\$0	\$250	\$250
512350	Audio/Video Equipment Purchase & Maintenance	\$5,000	\$3,000	\$2,500
512340	Piano / Organ tunings	\$240	\$1,500	\$600
512310	Worship Supplies	\$2,500	\$2,500	\$1,800
	Worship & Music Ministries Total	\$13,192	\$11,750	\$9,650
512410	TRAFFIC & TRANSPORTATION MINISTRY			
512411	Van Insurance Included In Insurance Package	\$0	\$1,200	\$900
512412	Van Expenses	\$3,000	\$3,500	\$3,000
512414	Traffic Control	\$4,000	\$4,000	\$4,000
	Traffic & Transportation Ministry Total	\$7,000	\$8,700	\$7,900
512500	FACILITIES SERVICES			
512511	Property Insurance	\$33,000	\$45,000	\$45,000
512512	Telephone	\$6,000	\$6,000	\$6,000
512513	Utilities	\$45,000	\$51,600	\$51,600
512514	Building Maintenance & Repair	\$15,000	\$35,000	\$35,000
512515	Equipment Maintenance	\$7,000	\$3,000	\$1,000
512516	Equipment Purchases	\$9,000	\$5,000	\$7,000
512518	Custodial Supplies	\$6,000	\$6,000	\$6,000
512520	Grounds Maintenance Supplies	\$1,500	\$1,500	\$2,000
512522	Grounds Keeper	\$8,800	\$8,800	\$8,800
512523	Security System Monitoring & Maintenance	\$3,500	\$2,800	\$4,100
512527	Generator Maintenance	\$2,000	\$2,000	\$2,000
512528	Funeral Expense Budgeted	\$2,500	\$2,000	\$2,000
NEW	Contingency Fund - Capital needs	\$25,000	\$25,000	
	Facilities Services Total	\$164,300	\$193,700	\$170,500
512600	EVANGELISM AND OUTREACH MINISTRIES			
512601	Dylan & Jessica Nugent (\$15,000 in 2016) Samaritan	\$15,000	\$15,000	\$15,000
512611	Rev. David Walker (Asia) EPC (\$1500 to Acct# 8	\$6,500	\$6,500	\$5,000
512612	Robert & Joyce Hamd (Middle East) EPC	\$11,500	\$11,500	\$11,500
512617	Stephen Kelley (Muslim World) EPC	\$10,000	\$10,000	\$6,500
512620	Rev. Matthew Mpofo (Africa) - Gwynn Blair	\$10,000	\$10,000	\$10,000
512625	David & Natalie Holsten (Indonesia) MAF	\$11,000	\$11,000	\$11,000
512627	PHILEMON Project - Robert & Joyce HAMD-EPC	\$3,500	\$3,500	\$3,000
512629	Stephen Fund	\$1,000	\$500	\$500
512635	Jericho Road Ministries	\$3,000	\$3,000	\$2,000
512637	New Generation Resource Center	\$7,000	\$7,000	\$6,000
512638	Women of Faith	\$2,000	\$4,500	\$4,500
512639	Adult Mission Trips - SELF FUNDING	\$0	\$0	\$10,000
512642	Missions Contingency Fund	\$2,000	\$5,000	\$5,000

